Six Easy Steps to Make 1\(\frac{1}{4}\)" Buttons with Your Hand Press or Bench Press

1. Start by placing the blue ring on a flat surface with the silver notch facing up. Place the plain metal button front into the blue ring with the sharp edge down. Next place your artwork face up with the plastic disc on top. Make sure your artwork is centered under the silver notch.

2. Next you will insert the gold ring into the blue ring. CAUTION: YOU WILL NOTICE THAT THE GOLD RING HAS A BLACK RUBBER RING AROUND THE OUTSIDE EDGE (SEE SKETCH). BE SURE THAT THE BLACK RUBBER RING IS CLOSER TO THE BOTTOM EDGE OF THE GOLD RING THAN THE TOP.

3. Turn the blue and gold assembly face down on a flat surface. Put flat side of the silver ring inside the blue ring. Then put the green ring on top of the silver ring. Place hand over hand and while applying even pressure, press down on the green ring until it "snaps" and the downward movement stops. This step may be easier from a standing position. Pick up the assembly and remove the green and silver rings. Leave the gold and blue rings together.

4. Place the blue and gold assembly on a flat surface with your artwork facing up. Place the red ring on top of the artwork. Again, while standing, place your hands over the red ring in the same manner described in Step 3. Push straight down on the red ring firmly, until its downward movement stops. DO NOT remove the red ring.

5. Pick the assembly up with one hand, making sure to hold the assembly firmly together. Turn the assembly over and place the pin-back part (sharp edge down) inside the blue ring. MAKE SURE THE PIN IS CLOSED. Line the pin up with the grooves in the back of the blue ring. Be sure the pin-back is not tucked inside the paper and plastic. Insert the green ring into the blue ring, on top of the pin-back part.

Note: Your 1 1/4" system includes an adapter pin. This pin must be inserted into your press BEFORE you can make a 1 1/4" button!

6. Firmly hold the assembly together, turn it over and place it in your press WITH THE RED RING ON TOP. Make sure the pressure pin on the press aligns with the circular depression in the center of the RED RING. Press down firmly on handle. Remove assembly from press and remove your finished button!

PLEASE NOTE WHEN ASSEMBLY RINGS ARE NOT IN USE, DO NOT LEAVE GOLD RING INSERTED IN BLUE RING.

If you have followed the directions carefully, you should be able to make a perfect button. If you feel you have done everything correctly and still get unsatisfactory results, please call our Customer Service Department at 1-800-223-4103. Our representatives will be more than happy to help you.

Hours: Mon. - Fri. 7 am - 8 pm; Sat. 8:00 am - 4:30 pm; Sun. 10:00 am - 2:00 pm - Central Time Zone