

Organization Advisor Agreement

Out-of-class experiences are a critical component of a Truman education. With proper mentoring, student organizations provide an opportunity for students to gain a sense of belonging and self-awareness; develop teamwork, leadership, problem solving, and communication skills; and apply concepts learned in the classroom to organizational activities. Faculty and staff advisors are needed to ensure that student organizations advance the mission of the University; comply with rules, laws, and regulations; and practice good risk management policies. When faculty and staff members make a good faith effort to fulfill their responsibilities, the University recognizes student organization advising as part of the job requirements of the employee. Advisors who are employees of the University are protected by Section 17.050 of the Board of Governor's Policy (see policy at the bottom of the next page).

I, _____ as the faculty advisor for the organization, _____, understand that I am the University's representative within the organization, and that I am expected to give reasonable and sound advice to my organization regarding programs, use of facilities, and operational procedures. My expectations are established by my group's constitution or by-laws and the University. The organizational representative, _____, and I have discussed what is expected of me as outlined below:

- Meet regularly with the organization's president, executive board and attend organization meetings as needed.
- Understand the group's goals, have knowledge of its constitution and/or by-laws (as well as national structure if applicable), and be aware of its proceedings through meeting with the president and regular communication with the organization/executive board.
- Keep the organization informed of University policies and institutional matters, and serve as a professional liaison between the organization and the institution.
- Assist the organization in matters regarding development, advancement, and specific concerns of its members.
- Serve as a consultant in risk management practices and assist with decisions in mitigating risks.
- Stay informed of financial activities and assist in correcting any financial issues or concerns.
- Encourage the organization's compliance with all University policies and local, state and federal laws and inform the proper authorities of behaviors or activities that present health or safety risks.
- Inform the Institutional Compliance Officer of any potential Title IX violations.
- Ensure that the organization renews its yearly registration form with the CSI and fulfills other procedural requirements, as well as being familiar with policies established and paperwork required by the CSI.
- Provide constructive criticism as well as positive feedback when appropriate.

Additional duties:

Note: The association between an advisor and his/her organization should continue as long as both parties believe the relationship is productive and mutually satisfactory. When such a relationship no longer exists, the advisor should resign and/or request a replacement.

Student Organization Advisor (Print)

Student Organization Advisor Signature

Date

Organizational Representative (Print)

Organizational Representative Signature

Date

Taken from the Board of Governors Policies April 12, 2014:

17.050 Indemnification for Claims. The University shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit, or proceeding, whether civil, criminal, administrative or investigative, other than an action by or in the right of the University, by reason of the fact that he or she is or was a board member, officer, employee, or agent of the University, or is or was serving at the request of the University as a board member, officer, employee, or agent of another corporation, partnership, joint venture, trust or other enterprise, against expenses, including attorney's fees, judgments, fines, and amounts paid in settlement actually and reasonably incurred by him or her in connection with such action, suit, or proceeding if he or she acted in good faith and in a manner he or she reasonably believed to be in or not opposed to the best interests of the University, and, with respect to any criminal action or proceeding, had no reasonable cause to believe his or her conduct was unlawful. Indemnification shall be to the fullest extent permitted, and in the manner authorized, by Section 351.355 of the Revised Statutes of Missouri.

Source: Resolution of the Board dated January 30, 1986
Section 351.355, Revised Statutes of Missouri
1987 Compilation: Article 27